

1. Applications for Indian visa are accepted at the High Commission from **0900 hours to 1200 hours**. Collection of visas/passports is from **1500 hours to 1600 hours** - Monday to Friday, except holidays. **Visa applicants are required to be present in person at the High Commission for providing their bio-metric data for the visa application.**
2. All applicants who want to apply for Indian visa are required to fill in the online visa application form. Hand-written applications will not be accepted.
3. **Please visit the following web site for the online application form and other details:**  
<https://indianvisaonline.gov.in>.
4. When filling in the application form online, please select “Malta” in the drop-down menu “Indian Mission”.
5. **While filling in the online application form, applicant is required to upload his / her recent photograph.** After submitting the online application, kindly follow the steps mentioned below:
  - ❖ take printout of the application;
  - ❖ affix (not to be stapled) a colour photograph (5 cm x 5cm) in the prescribed box (photograph should be identical to the one uploaded online);
  - ❖ sign the application (on the 1st page below the photograph and on the 2nd page at bottom); and
  - ❖ submit the above to the High Commission with passport valid for minimum of six months beyond the period of visa required.
6. Foreigners holding other than Maltese Passports should submit proof of long-term stay (Maltese Resident Permit) in Malta.

7. The High Commission makes every effort to issue tourist and business visas within four working days (excluding the day of submission and collection) after application, provided all documents are complete. However, there may be delays depending on individual processing requirements.
8. An additional five to seven days processing time is required for applicants who do not have a Maltese passport.
9. Applicants may check the status of their application online and approach the High Commission of India Malta from Monday to Friday between 03.00 PM and 04.00 PM to collect their visas.
10. All fees should be paid in cash at the time of submission of application. **We do not accept cheques or credit cards.** Fees once received will not be refunded, even if visa application is withdrawn by the applicant or visa is not issued.
11. Acceptance of visa application does not guarantee issue of visa. The issue of visa, its type and duration are determined on the merits of each case.
12. Enquiries on visas may be addressed to the Consular Officer at telephone no 21480416 or at email [cons.valletta@mea.gov.in](mailto:cons.valletta@mea.gov.in).
13. **IMPORTANT:** Visas are valid from the date of issue and not from the date of entry into India. Applicants may take this into account while specifying the duration of visa required.
14. Please make sure that you correctly specify the category of visa applied for, depending on the purpose of your visit.

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